

Board Policy 405.5)

Retrenchment occurs when a reduction in programs or services occurs because of financial exigency or because of formal academic planning such as changes in the institutional mission, substantial program changes, or major reallocations of resources for academic or support services. If retrenchment makes it necessary to eliminate jobs or reduce the university workforce, classified employees will, under normal circumstances, be given thirty days notice and nonclassified employees will, under normal circumstances, be given at least sixty days notice. The university will make serious efforts to help employees affected by retrenchment identify other employment opportunities in the university.

Departments considering retrenchment should notify Human Resources as far in advance as possible so required forms can be completed and sent to the state Office of Personnel Management.

Monday, September 28, 2009 2:00 PM