DATE

NAME

ADDRESS

Dear NAME:

The University of Arkansas has been notified by the Arkansas Department of Health (ADH) that you have an approved religious or philosophical exemption for the ADH Mumps Directive.

As previously communicated and effective immediately, you are not permitted to be on the U of A campus until the outbreak is declared over by the ADH.

Based on an evaluation of your job duties and the needs of the unit, working remotely is not appropriate. Therefore, you have been placed on leave for the duration of the outbreak. Any available sick leave, any available accrued compensatory time, and then any available annual leave will be charged accordingly. If you do not earn leave or if you exhaust sick leave, accrued compensatory time and annual leave, you will be placed on administrative leave without pay. I will contact you when the university is notified by the ADH that the outbreak has been declared over.

To review the latest Arkansas Department of Health Mumps Directive, visit [https://health.uark.edu/\_resources/documents/adh-faculty-staff-directive-12-27-19.pdf](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhealth.uark.edu%2F_resources%2Fdocuments%2Fadh-faculty-staff-directive-12-27-19.pdf&data=02%7C01%7Clhmilam%40uark.edu%7Ceab30a8591d34bfe935d08d7950b1f41%7C79c742c4e61c4fa5be89a3cb566a80d1%7C0%7C0%7C637141747308490955&sdata=bmjquBoqWdnVvK7VCrxcuZIGRUdUtXLO2pvPZCDIkx8%3D&reserved=0). If you have questions about the directive, please contact the Arkansas Department of Health Outbreak Response Section at 501-537-8969.

Sincerely,

SUPERVISOR NAME

TITLE