BENEFITS UPDATES

Annual Benefits Summary Statements
The Annual Benefits Summary statements provide insurance and retirement information for each calendar year, including total employee and employer contributions. Your Annual Benefits Summary Statements are available on webBASIS:

- Go to webBASIS at webbasis.uark.edu and log in using your UARK ID and password.
- Next, go to My Benefits and then Annual Benefits Summary.

Contact Human Resources at hrbenf@uark.edu or 479-575-5351 if you would like us to send you a printed copy.

Current Benefits Enrollment
You can also view your Current Benefits Enrollment on webBASIS at webbasis.uark.edu

- Go to My Benefits and then Current Benefits Enrollment.
- Note, this screen provides you with your coverage as of the current date.
- If you have coverage effective with a future date, you will see at the top of the screen “You have a future benefit change effective MM/DD/YYYY – View this future change.” Click on View this future change to see the future dated coverage.

Reminder: Schedule your Qualified Wellness Program Visit
Don’t forget to complete a qualified wellness program visit - a visit with a primary care physician, advanced practice nurse or other health care provider - between November 1, 2018 and October 31, 2019 to earn 2020 wellness program incentives. Review the definition of a qualified wellness program visit on the Wellness Program page under Health & Wellness on uasys.edu/benefits. If you are enrolled in a University medical plan, you pay $0 for your qualified wellness visit.

Keeping Your Coverage Current
Remember, you only have 31 days from the date of an eligible qualifying event to make changes to your UA insurance plans. Eligible qualifying events include birth or placement of adoption of a child, marriage, change in employment of a spouse that causes a loss of eligibility for other coverage, or employer contributions for other coverage ceasing. Failure to make changes, such as adding a new baby to your UA insurance, could result in waiting for the next Open Enrollment to add the new dependent to your UA insurance.

Flexible Spending Account Documentation
Remember, IRS regulations require that all expenses paid for with a Flexible Spending Account (FSA) require documentation that the expense meets the IRS eligible for FSA requirements. If you pay for the expense and file for reimbursement, you will provide the documentation as part of your reimbursement request. UMR will notify you if an expense requires documentation. See the FSA & HSA page of HR’s website https://hr.uark.edu/benefits/healthcare/medical/fsa-and-hsa.php for additional information (see documents under Quick Links).

Contact HR at hrbenf@uark.edu or 479-575-5351 if you have any questions or need assistance. Thank you,

Katherine Murray
Assistant Director of Benefits