

# New Employee Onboarding Trainings

**Strong onboarding can increase new hire retention by 82%!**

-Caitlin Mazur, Zippia

New Employee Orientation is an interactive, in-person training designed to help you gain new insights and information about your new work home (beyond your unit). You'll make new connections and receive new resources to help you work and thrive in our campus.

## New Employee Orientation

2 hours - Offered every Monday at 9 a.m.



## Benefits Orientation

2 hours - Offered every other Wednesday at 9 a.m.

Benefits Orientation is a virtual training that includes detailed benefits information regarding insurance and retirement benefit options, and so much more. This session will give you all the information you need to complete your benefits enrollment.



Workday 101 is a virtual training that will demonstrate the basics of Workday, including: how to view your home screen; enter and edit personal information; set up direct deposit and find pay slips; check your absence balance and request time off; enter time (if needed); and tips and tricks.

## Workday 101

1 hour - Offered every other Wednesday at 9 a.m.



*It was a great learning experience and really helped me gain insight into what all is available to me as a member of staff!*

-New Employee Orientation Participant

You can also register for these orientations by visiting the Employee Development Calendar at <https://edp.uark.edu>



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